ORDINANCE O010-2025

WASHINGTON TOWNSHIP
GLOUCESTER COUNTY

ORDINANCE AMENDING CHAPTER 40 OF THE CODE OF THE TOWNSHIP OF WASHINGTON ENTITLED "BUSINESS LICENSING"

WHEREAS, Chapter 40, of the Code of the Township of Washington regulates business licensing within the Township; and

WHEREAS, pursuant to N.J.S.A. 40:48-2, the Township Council is authorized to enact and amend ordinances as deemed necessary for the preservation of the public health, safety and welfare and, as may be necessary, to carry into effect the powers and duties conferred and imposed upon the Township of Washington by law; and

WHEREAS, there exists a need to amend and update Chapter 40 entitled "Business Licensing" to provide improved standards and processing of business license within the Township of Washington.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Washington, County of Gloucester and State of New Jersey, Chapter 40 of the Township Code is hereby amended as indicated below herein by underline or strikeout:

SECTION 1. Chapter 40-2 of the Code of the Township of Washington, entitled "Applications," shall be modified, amended and supplemented as follows:

A. Applications for all licenses required by this chapter shall be made in writing to the ~~Township Clerk~~ **Director of Community Development or his/her designee**, who shall serve as the licensing officer. Each application shall contain the following information:

(1) The name of the applicant; if a corporation, the names and addresses of the president and secretary shall be set forth; if a partnership, the names and addresses of all partners shall be set forth.
(2) The name under which the business is to be conducted.
(3) The present residence of the applicant.
(4) The address at which the business is to be conducted.
(5) The specific nature of the business.
(6) The residence of the applicant during the past five years.
(7) Whether or not the applicant has ever had a license to conduct the business herein described denied or revoked. If such license has been denied, the applicant shall set forth in detail the facts leading to such denial.
(8) The details of any conviction for crimes of the first, second, third or fourth degree, the date of the conviction and the place where said conviction was obtained.
(9) The business telephone number of the applicant.
(10) If a corporation, the name and address of the registered agent thereof.
(11) If the business has the same ownership as before, is a new business, or there is a change in ownership.

B. Prior to the issuance of a license, the ~~Township Clerk~~ **Business Registration Department** shall submit the application to the Township Zoning and Construction Departments to ensure compliance with the Township Code and all legal requirements.

The ~~Township Clerk~~ **Director of Community Development or his/her designee** may request a routine police background check to be conducted by the Washington Township Police Department along with payment of the appropriate fee by the applicant.

SECTION 2. Chapter 40-4 of the Code of the Township of Washington, entitled "Authorization to prepare forms," shall be modified, amended and supplemented as follows:

The ~~Township Clerk,~~ **Business Registration Department** is hereby authorized to prepare forms to be utilized for the purposes of this chapter.

SECTION 3. Chapter 40-6 of the Code of the Township of Washington, entitled "Termination date," shall be modified, amended and supplemented as follows:

All business licenses issued for 2024 shall expire the 31st day of December ~~2024~~ **2025**. Thereafter, all business licenses shall be issued effective on the first day of January and expire on the 31st day of December of each year.

SECTION 4. Chapter 40-7 of the Code of the Township of Washington, entitled "Payment of fees" shall be modified, amended and supplemented as follows:

All fees and charges for a business license as set forth in **Chapter 80, "Fees," of the Township Code,** ~~this chapter~~ shall be paid in advance at the time of application. ~~to the Township Clerk~~

SECTION 5. Chapter 40-10 of the Code of the Township of Washington, entitled "Fee," shall be modified, amended and supplemented as follows:

All businesses, trades and activities conducted within the Township of Washington regulated by the within chapter shall pay a license fee ~~of $30~~ **as set forth in Chapter 80, "Fees," of this Code,** for each year in which they shall operate said business.

SECTION 6. Chapter 40-11 of the Code of the Township of Washington, entitled "Revocation," shall be modified, amended and supplemented as follows:

The ~~Township Clerk of the Township~~ **Director of Community Development or his/her designee**, shall have the right to revoke any license whenever the holder thereof or any of the licensees, agents, or servants violate any provision of this chapter, the laws of the State of New Jersey, or any rules or regulations promulgated as herein provided after written notice of the revocation has been herein provided. After written notice of the revocation has been served upon the licensee, an appeal to the Washington Township Council may be filed with the Director of Community Development or his/her designee within ten (10) days of service of said notice. Township Council shall thereupon conduct a hearing of the matter within thirty (30) days after receipt of the notice of appeal and shall render a decision within fifteen (15) days of such hearing.

SECTION 7. Chapter 40-12 of the Code of the Township of Washington, entitled "Enforcement," shall be modified, amended and supplemented as follows:

The ~~Township Clerk of the Township of Washington~~ **Director of Community Development or his/her designee** is hereby authorized and directed to enforce the terms and conditions of this chapter and shall have the authority to delegate such enforcement power to other employees of the Township of Washington and/or the State of New Jersey.

SECTION 8. Chapter 40-13.1 of the Code of the Township of Washington, entitled "Business insurance registration," shall be modified, amended and supplemented as follows:

D. ~~Insurance registrations shall expire on the last day of April of each year. Renewals must be submitted by the first day of April of each year.~~ **A copy of the current Insurance Policy of the business must be submitted every year and upon renewal or change of insurance provider.**

SECTION 9. Except as set forth in Sections 1 above, the balance and remainder of the Code of the Township of Washington shall not be affected by this Ordinance.

SECTION 10. All Ordinances contrary to the provisions of this Ordinance are hereby repealed to the extent that they are inconsistent herewith.

SECTION 11. If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

SECTION 12. This Ordinance shall take effect thirty (30) days after final passage by Council or twenty (20) days after approval by the Mayor, whichever comes first.

INTRODUCTION: May 28, 2025

Members	Motion	Second	Ayes	Nays	Abstain	Absent	Recuse
Yerkes		X	X				
Harris			X				
Bennett						X	
Brown	X		X				
Del Borrello			X				

TOWNSHIP OF WASHINGTON

By: _____
Peter Del Borrello III, Council President

I, Christine Ciallella, do hereby attest the above Ordinance **0010-2025** was introduced at the Township of Washington Meeting on May 28, 2025. A public hearing will occur on June 11, 2025 at 6:00PM.

ATTEST:

Christine Ciallella

Christine Ciallella, RMC, CMR
Township Clerk

ADOPTION: June 11, 2025

Members	Motion	Second	Ayes	Nays	Abstain	Absent	Recuse
Yerkes		X	X				
Harris			X				
Brown	X		X				
Del Borrello			X				

I, Christine Ciallella, do hereby attest the above Ordinance **O010-2025** was adopted at the Township of Washington Meeting on June 11, 2025 by Township Council after a public hearing which was scheduled for June 11, 2025. Said Ordinance shall take effect in accordance with the law.

ATTEST:

Christine Ciallella

Christine Ciallella, RMC, CMR
Township Clerk

On this 12th day of June 2025, I hereby approve the above Ordinance **O010-2025**.

ANTHONY DELLAPIA, MAYOR